

CHESTER COUNTY TRAIL CLUB
BY-LAWS

I. BOARD OF DIRECTORS MEETINGS

A. Quorum

Six members of the Board shall constitute a quorum. (Adopted October 5, 2000)

B. Notice

Written notice of the date, time and place of a meeting of the Board of Directors shall be given to the members of the Board at least 14 days before the meeting. The notice shall include the agenda for the meeting with such supporting information as may be appropriate. When practicable, notice of the date, time and place of a meeting of the Board shall be published in the Newsletter preceding the meeting. (Adopted October 5, 2000)

II. MEMBERSHIP MEETINGS

The members of the Club present shall constitute a quorum. (Adopted October 5, 2000)

III. BUDGET

- A. The Treasurer shall prepare a draft budget for the following membership year for consideration by the Board at its meeting in the fourth quarter of the then-current membership year.
- B. At the same Board meeting in the fourth quarter of the then-current membership year, the Board shall adopt a budget for the following membership year. (Adopted February 11, 2003)

IV. AUTHORIZED EXPENDITURES

The Treasurer is authorized to pay or reimburse the payment of only the following items:

- A. Such expenses and contributions as are provided for in the budget in an aggregate amount that shall not exceed: the total amount budgeted for expenditures of that kind, and, in addition for contributions, an amount approved in advance by the Board for the recipient.
- B. Expenditures that have been approved in advance by the Board.
- C. Expenditures approved in advance by the President and the Treasurer (or, if the President or Treasurer is unavailable, by two officers, one whom shall be the President or Treasurer), provided that no single payment shall exceed \$75, and, without the approval of the Board in advance, the total of such payments in the budget year shall not exceed \$250. (Adopted April 23, 2002)

V. MEMBERSHIP YEAR

The membership year shall begin on October 1, and end on September 30 of the following year. (Adopted 2/11/03)